

# Transcript Request Form

## Fork Union Military Academy

Admissions Office

Post Office Box 278

Fork Union, Virginia 23055

(434) 842-4205 phone / (800) 462-3862 toll free / (434) 842-4300 fax

**Instructions to parents/guardians:** Please complete this form, including signatures on the bottom portion, and have it delivered to **the guidance office at the student's current school**. Please include copies of the **Character Questionnaire** and the **Teacher Recommendation** forms.

**Student's Name** \_\_\_\_\_

First

Middle

Last

### TO THE GUIDANCE OFFICE at the student's current school:

The above-named student has applied for admission to Fork Union Military Academy. At his parent's/ guardian's request (by the signature below), please send copies of the following material to the Admissions Office at the address or fax number listed at the top of this form.

1. Academic transcripts (indicating courses, final grades and an explanation of the school's grading system)
2. Complete discipline records
3. Standardized test data
4. Documentation related to placement in any gifted or honors programs, or placement in any special education or resource programs (including but not limited to an IEP, 504 Plan, psychological report and an eligibility summary)
5. Health and immunization records
6. Character questionnaire completed by a guidance counselor, principal or assistant principal

The Fork Union Military Academy Admissions Office appreciates your vital assistance in this application process. If you have any questions, please feel free to call us at the number listed above.

### Release Statement

I hereby request that \_\_\_\_\_  
Name of Current School

located at \_\_\_\_\_  
Address of Current School

release the materials listed above to the Admissions Office of Fork Union Military Academy.

**Signature of the student's parent(s) or guardian(s):**

Signature \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

### About Fork Union Military Academy

Fork Union Military Academy is one of the nation's leading college preparatory military schools for boys in grades 7 to 12 and postgraduate. Nationally known for its emphasis on Christian values, top quality academics, and superior athletic programs, the school remains true to its motto of "Body, Mind, and Spirit."

The school was founded in 1898 by Dr. William E. Hatcher, a prominent Baptist minister whose summer home, Careby Hall, was in the village of Fork Union. In 1913, the school began receiving support from the Baptist General Association of Virginia, a partnership maintained to this day.

The Academy accepts boarding and day students and maintains an enrollment of more than 400 students each academic year. The Academy also accepts postgraduate students seeking to improve their academic or athletic performance in preparation for entry to college.

More than 100 years after its founding, Fork Union Military Academy continues to fulfill its mission and to help young men achieve their own measure of success.

If you have any questions or would like to request some admissions information for your office, please contact us at:

### **Fork Union Military Academy**

Director of Admissions  
4744 James Madison Highway  
Post Office Box 278  
Fork Union, Virginia 23055  
(434) 842-4205

**1-800-GO-2-FUMA**

<http://www.forkunion.com>

**Success stories begin here.**