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Dear Parent of a FUMA Upper School Cadet:

The Academy is pleased you chose to join the “Fork Union family” at this important time in your son’s life. The success of our relationship as we help your son prepare for the challenges of higher education and adult life will rely to a great extent upon our shared belief in FUMA's well-defined educational mission: to provide young men the challenges and structure they need in a supportive, Christian environment; to grow in *body, mind, and spirit*. Fork Union Military Academy offers impressive facilities; diverse academic, athletic, and extracurricular programs; and the many talents of a faculty dedicated to the young men in their charge. The opportunities for personal growth are limitless.

The key to each young man’s academic and personal success is his, and your, commitment to the demanding and rewarding cadet lifestyle. The Academy's military system has been refined for over a century. The lessons taught and learned, e.g., faith, self-discipline, honor, and teamwork truly change the lives of those young men who live up to the standards.

One of the most important ways you can help your son enjoy a productive year in the Corps of Cadets is to fully support FUMA’s proven educational system, and encourage your son to adapt and respond positively to its various demands. We strongly urge you to become familiar with the policies and procedures outlined in this handbook and keep it handy for your reference throughout the school year. *Please sign the “**Leave Permission**” and “**Statement of Support**” forms enclosed with your registration materials, copies of which are on the last pages of this handbook, and return them to the Commandant’s Office. This acknowledges your understanding of essential regulations and your agreement to support F.U.M.A. If you are the parent of a “returning” cadet, please note that this handbook contains a number of new and modified regulations.*

Please read this handbook carefully. If you have questions, do not hesitate to contact the appropriate department(s) at the Academy. We hope you look forward, as we do, to the challenges and rewards that await this year’s Corps of Cadets!

LEAVE POLICIES AND REGULATIONS

An important regulation worth noting at the outset concerns cadets' travel plans to and from Fork Union. Before making travel plans for your son, you should first review the *School Calendar* and become familiar with Weekend Leave regulations. Like all cadet regulations, this Leave Policy is applied equally to all members of the Cadet Corps to maintain the consistency and structure essential to the Academy's military and academic programs.

As you and your son plan for the available weekend leaves, you should remind him that he *must maintain his eligibility for leave privileges by complying with cadet regulations* (staying out of "demerit trouble"), and maintain passing grades. During his first weeks as a cadet, your son is informed in great detail about regulation infractions that result in loss of leave privileges. In the event of loss of leave, FUMA is not responsible for non-refundable transportation tickets.

WEEKEND LEAVE TIMES FOR REGULAR LEAVES

Departure: Friday, upon completion of academic duty (Classes end at 12:30.)

Return: Sunday, not later than 7:30 p.m. (Cadets must return Sunday at 1:00 p.m. during Spring Parade Season, and are not excused from Parade)

Please refer to the school calendar at the end of this book for departure and return variations for Parents' Weekend, Thanksgiving, Christmas, Winter, Spring and Easter.

PROMPT RETURN TO CAMPUS:

All cadets must plan their leaves to assure their timely return to campus. *A cadet returning late from leave, regardless of the reason, is assessed an appropriate number of demerits and/or tours and may forfeit his next leave privilege(s).*

EARLY DEPARTURES AND LATE RETURNS ARE PROHIBITED.

All cadets are required to attend graduation exercises. **No cadet should plan to depart the campus before noon on the day of graduation.**

TRANSPORTATION: Fork Union is not responsible for transportation requests that fall outside the predetermined times of departure from or return to campus. Please refer to the

school calendar before purchasing tickets as departure times for Regular Leaves and Major Leaves differ.

WEEKEND LEAVE ELIGIBILITY

Eligibility requirements for weekend leaves are designed as an incentive program to encourage cadets to maintain satisfactory grades and conduct. Parents are not authorized to visit until the first leave. *Parents should NOT request permission for a cadet to take a leave when he is not eligible.*

PERMISSION FORM REQUIRED *for Weekend Leaves*

1. Parents must complete and sign the Weekend Leave Permission Form and return it to the Commandant's Office. *A cadet may NOT take a weekend leave unless his Leave Permission Form is signed and on file in the Commandant's Office.*
2. Parental permission for leave or day pass (or an invitation for another cadet to visit during a weekend leave) *is not authorized by telephone.* Permission or invitation letters must reach the Commandant's Office **prior to 4 PM on the Wednesday prior to a Friday departure.**
3. Unless specifically requested by the cadet's parents not to allow carpooling, the Academy will approve transportation provided by the parent or guardian of another cadet. Cadet families are allowed to take one additional cadet on leave or day pass.
4. Hitchhiking is strictly prohibited.

PROCEDURES TO MONITOR DEPARTURES FROM CAMPUS

Sign-out procedures for leaves and day passes are designed to ensure that cadets leave campus with individuals authorized by their parents. The Academy strives to monitor all departures; however adherence to parental restrictions is ultimately the cadet's responsibility. Cadets are aware they face serious punitive consequences for departing or returning with a person not specifically authorized to take them off campus, or return them to campus.

ELIGIBILITY *for Weekend Leaves*

1. Cadets performing satisfactorily in the classroom and having no other "conduct" restrictions are eligible for weekend leaves.

2. A cadet who has a D or F in his current course is not eligible for leave until his grade has improved to a C or better. A cadet with an incomplete grade for his current course is not eligible until the required work is completed.

3. A cadet may *not* take leave on two weekends in succession. An exception is granted for cadets who are eligible for the *special* leaves, e.g., *Academic Leave Weekend, Winning Company/No Demerit Leave, Winter Weekend, Parents' Day, Easter* and *Mothers' Day*. All weekend leaves are subject to loss due to misconduct.

4. A cadet may not take a day pass on Saturday and Sunday of the same weekend.

MILITARY LEADERSHIP (rank), ATHLETIC/EXTRACURRICULAR COMMITMENTS

1. Cadet officers and higher non-commissioned officers are *not* automatically excused from their company and/or battalion responsibilities for leaves. It is their responsibility to coordinate leave plans to ensure that all responsibilities are fulfilled.

2. Cadets participating on Academy teams or in other clubs or performing groups are *not* compensated for leaves missed or delayed because of team games, trips, or related events.

3. Cadets are *not* excused from their commitments to athletic teams or extracurricular clubs or organizations, nor may they quit teams or cancel participation in trips or programs **to go on leave**. Cadets who go on leave in lieu of academy commitments will suffer a loss of leave privileges and are assigned demerits and/or penalty tours.

SPECIAL LEAVES

1. *Parents' Day, Winter Weekend, Easter, and Mothers' Day* are leaves granted to cadets in good standing and who receive their TAC Officers' authorization. A cadet jeopardizes a special leave if he receives a C.Q. Violation.

2. The *Officers' Leave* occurs after Spring Break. A cadet must be an officer to qualify. The leave

is not attached to a major leave. Approval by the cadet's current teacher and his TAC Officer is required. Officers who have lost their rank are not eligible for officers' leave. Officers' Leave is reserved for cadets who attend Officers' Training. Cadets with tours are not eligible for leave if tours are recorded before Thursday.

MEDICAL LEAVES

Any request for a cadet to depart campus for medical reasons is cleared by the Academy Infirmary before forwarding to Major Al Williamson, the Deputy Commandant, for approval.

All routine dental and medical leaves (including medication management) need to be planned for scheduled leaves only. Permission is not granted for routine appointments. *Please call the Academy Infirmary at 434-842-4310 to discuss scheduling of medical, dental (emergency), or orthodontic appointments.*

EMERGENCY LEAVES:

- A. Emergency Leave is defined as: absence from the Academy due to severe illness or death of a member of the cadet's immediate family.
- B. A member of the immediate family is defined as the parent, grandparent, brother or sister of a cadet.
- C. In the event of death, please furnish the Deputy Commandant with the following information.
 - 1. Name of deceased
 - 2. Relationship
 - 3. Hospital and/or funeral director's telephone number
 - 4. Date of interment.

LOSS OF LEAVE

- 1. If a cadet takes a leave when he is not otherwise eligible, his next weekend leave is forfeited and he will receive demerits.
- 2. **A cadet is not eligible for leave if he has penalty tours.**

Questions about Leaves are addressed to Major Al Williamson, Deputy Commandant, at 434-842-4239, or e-mail williamsa@fuma.org.

CADETS' PERSONAL CONDUCT

1. **ABSENCE WITHOUT LEAVE ("AWOL"):** Cadets may not leave the campus without proper authorization. Should you discover that your son is off campus without the Academy's authorization, contact the Commandant's Office immediately and ensure that the cadet returns to campus immediately. Demerit penalties assessed for AWOL are commensurate with the length of the cadet's absence. After an absence of seventy-two (72) hours, a cadet is dismissed from the Academy.

2. **USE OF INTOXICANTS, MASKING AGENTS or MISUSE OF MEDICATIONS:** A cadet is dismissed from the Academy if he:

- * uses, possesses, distributes or is under the influence of **alcohol** or any **illicit drugs**;
- * **uses, possesses or distributes medications** (prescribed or "over-the-counter" drugs), or is in possession of prescription medication not prescribed for him or authorized by the Infirmary;
- * **uses, possesses or distributes any illegal or controlled substances** (such as anabolic steroids);
- * intentionally **misuses or distributes any potentially intoxicating or harmful substances** (such as glue, aerosol spray, mouthwash or natural substances).
- * fails to take prescribed medication;
- * uses masking agents in an attempt to cover ingested drugs.

3. TESTING FOR CADETS' USE OF ILLEGAL DRUGS OR ALCOHOL

A. "For Cause" Testing: If a cadet is implicated in an incident involving the possession or use of intoxicants or illegal drugs, or in the improper use of prescription medications or other controlled substances, and denies his involvement in the incident despite evidence to the contrary, Academy officials will require the cadet to submit to an alcohol/drug screening test (breath, hair, blood or urine). An effort is made to inform a cadet's parents of the impending test and results. If the test confirms the cadet's use of illicit drugs, the cadet is dismissed from the Academy. Should the Academy have clear cause to request a test for drug use, the cadet's refusal to cooperate is grounds for dismissal. A cadet should not enroll at FUMA if he does not believe he can pass the drug

screens.

B. "Random" Testing: The Academy conducts random, unannounced drug testing of the Cadet Corps. Cadets who test positive for illegal drug use are dismissed from the Academy. A cadet's refusal to test will result in dismissal.

C. Parents are charged for the first random test regardless of the results. If a cadet's name appears on the random roster again, the parents are not charged for subsequent *negative* tests. Parents are charged for all probable cause tests.

4. NOTICE OF "RIGHT TO SEARCH" CADETS AND THEIR PROPERTY

The Academy will periodically and without notice, inspect any and all personal property on the Academy's premises. The Academy is prepared to use specially trained narcotic and explosive detection dogs to detect illegal contraband. These measures are in place to protect the safety of all cadets, employees, and guests.

5. NOTICE OF "RIGHT TO SEARCH: EMPLOYEES AND GUESTS

The use, possession, sale, transfer or purchase of illegal drugs, handguns, or explosive related materials is strictly prohibited on FUMA property. Anyone entering, or residing on Academy property, including employees, visitors or individuals conducting business with the Academy consents to an inspection of person, vehicle, and personal effects upon the Academy's suspicion of illegal contraband. Searches are periodically conducted using dogs trained to detect narcotics and explosives.

6. **STEALING:** A cadet found guilty of stealing is dismissed from the Academy. A dishonest intent is inferred by a cadet's possession of an article reported lost or from his unauthorized possession of an article belonging to another person. Conduct of this nature is treated as stealing and is cause for dismissal.

7. **FIGHTING:** Fistfights or other violent contact are not tolerated. A cadet who strikes another person, intending to injure, not in "horseplay", is subject to dismissal.

8. **HAZING:** Physical or emotional abuse of cadets is not tolerated at the Academy. New cadets are not subjected to harsh treatment as part of an initiation into the Cadet Corps. A cadet who hazes

a fellow cadet is dismissed from the Academy. Cadets are required to report this type of behavior.

9. **PERSONAL APPEARANCE:** Regulations require that each cadet maintain a *FUMA regulation* haircut, clean shave, and neat uniform appearance at all times. A completely shaved head or any type of body piercing is *not* in compliance with FUMA cadet regulations. Violation of personal appearance regulations will result in demerits and loss of leave. The Commandant will require a cadet to purchase new uniform articles if the cadet's uniform appears worn-out or irreparable. All new uniform items are available at the Hoffman Supply Center and are charged to the cadet's account.

10. **CONDUCT OFF CAMPUS:** Cadets represent Fork Union Military Academy at all times, including off campus while on leave. Conduct during leave, day pass or vacation which reflects negatively on the Academy will jeopardize the cadet's privileges and standing in the Corps, and will warrant his dismissal from the Academy. A cadet is responsible for his behavior twenty-four hours a day, on or off campus, in or out of uniform.

11. **DISMISSAL:** Upon recommendation by the Faculty Tribunal, and the President's approval, a cadet is dismissed from the Academy for a single act of grave misconduct, for inferior academic performance, for continued violation of regulations, or if his influence is deemed detrimental to the welfare of the Cadet Corps. A dismissed cadet's departure from campus is immediate. If personal transportation is not readily available, public transportation is utilized. Dismissed cadets are not authorized to return to campus without the prior approval of the Commandant and must be accompanied by a parent.

12. **PRIVATELY OWNED VEHICLES:** Cadets may not have automobiles or motorcycles at the Academy or in the Fork Union area. A cadet is permitted to drive an automobile in the Fork Union area if his parent or guardian is in the vehicle with him, but not on campus. Cadets are prohibited from entering vehicles not driven by their own parents or by an adult authorized by the Academy to provide transportation. Day students are authorized to drive to their assigned parking area.

BARRACKS REGULATIONS

1. **ROOM CLEANLINESS:** Each cadet is responsible for purchasing and maintaining items to keep his room clean—i.e., floor wax, glass cleaner, broom, etc. Damages incurred to a cadet's

assigned room are charged to his account.

2. **MUSICAL INSTRUMENTS:** Cadets must obtain permission in advance from the Director of Music to store instruments in the Band area. *Large* musical instruments (such as drum sets) or instruments requiring amplifiers or special storage are not authorized.

3. **COMMUNICATION DEVICES:** Cadets are not authorized cellular phones, citizen band (CB) radios, walkie-talkies, pagers, or similar communication equipment.

4. **TELEVISIONS/RADIOS:** Cadets are authorized a 13" or smaller TV (without VCR/DVD capability) and a small clock radio. Other items, e.g., I-Pods, are not authorized. **The Academy is not liable for unauthorized items that are damaged, lost, stolen, or confiscated.**

5. **PERSONAL COMPUTERS:** Cadets are not authorized desktop computers. Laptop computers **without** printers are authorized. Arcade games and other non-academic uses of computers are prohibited. Laptops must receive clearance from Perkins Technology Center and punishment for policy violations will include loss of the laptop privilege for the remainder of the year. Cadets have access to computers in the Perkins Technology Center.

6. **FOOTLOCKERS:** Each cadet is required to have a footlocker in his barracks room. Cadets will secure footlockers at all times with a combination lock purchased at the FUMA Supply Center. A footlocker brought from home must meet regulation standards for size (31"x 17"x 12") and color (black or dark blue).

7. **MEDICATIONS:** **Cadets may not keep any medicines** (prescription or "over-the-counter"), weight gain supplements, vitamins, or similar non-food consumable products without expressed authorization from the Academy infirmary staff. Most prescription medications are dispensed from the infirmary. Medicines authorized by the infirmary staff are locked in the cadet's footlocker. Improper consumption or distribution of any medication or controlled substance will result in the imposition of corrective measures, including the cadet's dismissal from the Academy. Cadets who do not take their medicines as prescribed are assessed demerits and/or penalty tours. Cadets are **not** allowed to transport any prescribed behavior medication to and from the Academy. Parents need to contact the infirmary in advance to request that medicines be mailed home before major leaves. The

infirmary does not contact parents when medicine supply is low. It is the parents' responsibility to assure that adequate supply is available.

8. **PROHIBITED ITEMS:** Cadets are not authorized to have electrical appliances in their rooms. Cadets may not possess firearms, pornography, tobacco, sunflower seeds, chewing gum, credit cards, posters or aerosols.

9. **ADDITIONAL REQUIRED ITEMS:** Each cadet **must** bring a pillow and a small desk lamp. One extra dark blue blanket is authorized.

10. **ROOM CHANGES:** A cadet who wishes to have his barracks room assignment changed may submit a written request, with supporting reasons, to his TAC Officer. Room change requests are not always granted. Cadets are not guaranteed they will remain in the same companies to which originally assigned. Cadets' company assignments are changed as needed at the discretion of the Commandant's Staff.

11. **EVENING STUDY PERIOD** (*Call-to-Quarters, or "CQ"*): An element of FUMA's academic program is the strictly enforced study period conducted during the evening (usually from 7:30 to 9:40 p.m.) before every class day. Faculty officers are in charge of barracks to ensure quiet and to enforce all regulations. Cadets must remain seated at their desks throughout the study period. Doors to cadet rooms remain open. No talking, eating, listening to music, letter writing, or other activity not related to academic work is permitted. A cadet who finishes his assignments early may read a book in accordance with the C.Q. reading policy. A cadet deemed by the faculty officer-in-charge ("OC") not studying is placed on report for a "CQ violation," which entails a punishment of ten demerits and loss of the next weekend leave privilege. Study period requirements and expectations are explained to cadets in detail during orientation at the start of the school year.

12. **PHONE MESSAGES** - *To leave a message for your son call the Cadet Guard desk at 434-842-4241.*

CLOTHING

1. **CIVILIAN CLOTHES:** Because of limited storage space on campus, cadets from Virginia,

Washington, D.C., North Carolina, West Virginia, and Maryland may not keep civilian clothes at the Academy. Exceptions are allowed for appropriate skiwear in winter. Cadets from other states may keep civilian clothes in the authorized storage area, not in their barracks rooms. The Academy does not insure or assume responsibility for damage to clothes or personal items left in storage. Student-athletes are given permission to take civilian clothing on college visitations. However, the clothing may not remain at FUMA after the campus visits are completed. Cadets are not authorized to wear

civilian clothes on Day Pass unless they are at their residence or the residence of another cadet. A cadet on Day Pass who goes out into the public eye **MUST** be in uniform.

2. ATHLETIC APPAREL AND EQUIPMENT: Cadets will wear FUMA athletic wear issued at the Hoffman Supply Center. Cadets may bring their athletic equipment (shoes, ball gloves, basketballs, lacrosse sticks, etc.) and store them in their gymnasium lockers. *Cadets are urged not to keep expensive athletic shoes in their barracks rooms.* Paintball equipment is not authorized at FUMA.

CADETS' ACCESS TO TELEPHONES

1. CALLS DURING THE EVENING STUDY PERIOD: The evening CQ study period (7:30 until 9:40 p.m.) is not disrupted except in an emergency. Cadets cannot use telephones during that time unless the faculty officer on duty (the "OC") determines that an emergency exists. The OC or the cadet guard team member on evening telephone duty, upon receiving a request during CQ for a cadet to call home immediately, will inquire as to the nature of the emergency. (The cadet guard member will relay the message to the OC, who may then confer with the parent.)

2. TELEPHONE CREDIT CARD: The Academy prohibits cadets from giving others permission to charge calls on their parents' credit cards. *The best way for parents to prevent such unauthorized telephone charges is to provide their sons with "call home only" cards, which restrict the destinations to which charged telephone calls are placed, or pre-paid cards. The Academy is not responsible for the collection of funds in order to reimburse a party whose card is used in a fraudulent manner. Cadets who use and/or distribute unauthorized cards and numbers are subject to dismissal.*

3. TIMES for Cadets to USE TELEPHONES: Following are the approximate times during

which a cadet may return a call home:

3:00 p.m. - 7:00 p.m. - Monday
2:00 p.m. - 2:45 p.m. and 4:00 p.m.- 7:45 p.m. - Tuesday
3:00 p.m. - 7:00 p.m. - Wednesday
2:00 p.m. - 2:45 p.m. and 4:00 p.m. – 7:00 p.m. - Thursday
2:45 p.m. - 7:00 p.m. - Friday
1:30 p.m. - 9:00 p.m. - Saturday
1:30 p.m. - 7:00 p.m. - Sunday

RESTRICTED AREA FORK UNION MOTOR LODGE

Cadets are *not permitted* to stay overnight in the Motor Lodge while school is in session. Cadets must obtain specific permission from their Tactical Officer or the Officer-in-Charge to visit family at the Motor Lodge. Cadets must remain in proper uniform while visiting. Parents who wish to have their sons stay overnight during leaves must do so outside of the Fork Union area.

COUNSELING

A key to any young man's growth and success at the Academy is his willingness to communicate with others, particularly with the various adults on campus who can offer him guidance and support. Throughout your son's cadetship, whenever you learn that he is facing personal problems or frustrations, you should encourage him to spend time talking to faculty or staff members with whom he feels most comfortable. Each cadet is assigned a specific faculty advisor and a company TAC Officer charged with overseeing his progress in all areas of cadet life. Cadets have ongoing access to their teachers, coaches, guidance counselors, chaplain, club sponsors, activities director, and staff members who can address their specific concerns. While he learns about procedures and responsibilities within the military chain-of-command, he is encouraged to take any of his personal problems or concerns to appropriate faculty or staff members.

DEMERIT POLICY

1. **PENALTY TOURS:** Cadets are allotted fifteen (15) demerit *credits* per calendar month. Once a cadet's demerits exceed his credits he must serve, (walk), a 45-minute *penalty tour* for each additional demerit. Demerits are not worked off.

2. **LOSS OF LIBERTY:** Behavior deemed inappropriate will result in loss of leave.

3. **LOSS OF LEADERSHIP POSITIONS:** Cadet Officers and NCO's who exceed fifty (50) demerits forfeit their cadet leadership positions, all commensurate rank, and Officer Leave.

4. **CONDUCT PROBATION STATUS:** A cadet on *Conduct Probation* is limited to one weekend leave per major leave period. The three major leave periods are: August to Christmas Break, January to Spring Break and Spring Break to the end of the year. This restriction does not apply to Thanksgiving, Christmas, and Spring Leaves. A probationary cadet is authorized one day pass per month with his family. Cadets on *Conduct Probation* must obtain specific permission from their TAC Officer to attend Academy-sponsored social events (such as movie trips, outings with advisors, dances, etc.). The decision to grant permission is based upon the cadet's favorable performance and conduct since being declared on *Conduct Probation*. **A cadet on *Conduct Probation* may go on leave or day pass only with the express permission of his TAC Officer and Command Sergeant Major Sidwell, and then only with the cadet's own parents or guardian. Probationary cadets may not invite another cadet on leave. A cadet who finishes two consecutive years on probation is usually not granted readmission for the following year.** (See Table)

5. **DISMISSAL for EXCESSIVE DEMERITS:** A cadet who exceeds his demerit limit is subject to dismissal. (See Table)

ENTERED	UNSATISFACTORY	CONDUCT DEFICIENT	PROBATION	TRIBUNAL
AUGUST	50	75	100	155
JANUARY	30	50	75	125

6. **REPORTS to PARENTS:** Parents receive "demerit reports" at the end of each grading period. Parents may call their son's TAC Officer to discuss concerns or to obtain more information.

7. **REWARDS:** The Academy offers awards and incentives throughout the year that are predicated on good and/or improved behavior.

NO TUITION ADJUSTMENT UPON TERMINATION

1. **TUITION POLICY:** If a cadet *withdraws or is dismissed* from the Academy there is no reduction or remission of the full-year's tuition obligation.

2. **ACADEMIC COURSE CREDIT:** A cadet who leaves the Academy in mid-term receives credit for each completed semester. Grading of academic work ends as of his final day of class attendance. If the cadet's final day is before the end of the first semester, his grade is an "Incomplete." Questions about transfer of credits are addressed to the Academic Dean.

BUSINESS OFFICE POLICIES

FINANCIAL POLICIES - FEES AND CHARGES

A. As stated in the Enrollment Agreement, the Parents' financial obligation is for tuition and fees required for the entire school year. Additional charges may include, but are not limited to: student allowance, additional uniforms, school supplies, activity fees, infirmary charges, seamstress charges, special equipment charges, lost library books and textbooks, transportation fees, drug tests, and damage to school property and equipment.

B. A service fee of \$75.00 is charged on all returned checks.

C. Post-dated checks are not accepted as payment.

BUSINESS OFFICE PAYMENT POLICY

(2007-2008 Session)

Payments Due:

A. *Registration fee* (\$2,000) is mailed to the Admissions Office with the enrollment contract to reserve the cadet's place in the Cadet Corps.

B. *International Registration fee* (\$5,000) is mailed to the Admissions Office for cadets requiring an I20.

C. *Initial tuition payment* must be made before opening of school – that is, before the cadet is

allowed to stay in barracks.

- Payment Plans:*
- A. \$22,700.00
 - B. \$11,350.00
 - C. \$10,800.00
 - D. \$7,791 / \$7290 (Returning Cadet)

D. Tuition, fee, and purchase payment installments

Tuition account statements are mailed during the first week of each month, beginning with the July 31 statement mailed in early August.

The primary bill for uniforms issued at the opening of school is included on the October 31 statement, mailed in early November, payable to FUMA and due by November 20.

Under *Payment Plan B*, the second tuition installment (\$11,350.00) is due through FACTS Tuition Management on the 5th or 20th of January, 2008, according to your selection.

Under *Payment Plan C*, the first installment is due by September 5th or 20th according to your selection through FACTS Tuition Management.

New Cadet monthly payment: \$1,982.57

Returning Cadet monthly payment: \$1,764.32

Under Payment Plan D, payments will be automated through FACTS Tuition Management on the following dates:

<u>New Cadet</u>		<u>Returning Cadet</u>	
10/20/07	\$6,493.00	10/20/07	\$6,075.00
12/20/07	\$5,194.00	12/20/07	\$4,860.00
02/20/08	\$3,896.00	02/20/08	\$3,645.00
04/20/08	\$2,597.00	04/20/08	\$2,430.00

1. TERMINATION OF ENROLLMENT FOR DELINQUENT PAYMENT

If a cadet's tuition account remains in arrears at the end of the term, the cadet's enrollment is terminated. The cadet's final exam is not graded or reported on his transcript. Transcripts,

diplomas and certificates are not released until all financial obligations are settled with the Business Office. Parents whose son's tuition accounts are in arrears are notified by letter from the Business Office informing them the cadet's enrollment is scheduled for termination. If payment is not received, enrollment is terminated as of:

Terms ending for Upper School:

October 17 - termination

December 14 - termination

February 19 - termination

April 9 - termination

May 24 – no exams graded, no diploma or transcripts

2. NO TUITION ADJUSTMENT UPON TERMINATION

The Enrollment Agreement makes clear that the *full-year's tuition and fees* remains due when a cadet is **dismissed** from the Academy or **voluntarily withdrawn**. No reduction in tuition is granted. Parents are billed for any tuition unpaid after termination of enrollment.

3. FINANCIAL AID AWARDS LOST UPON TERMINATION

*Any cadet awarded a scholarship, grant, or loan, but who **withdraws** or is dismissed prior to the end of the school year loses any scholarships, grants, or loans, and is responsible for the full amount of tuition and fees.*

4. LEGAL ACTION TO ENFORCE COLLECTION

Any tuition accounts remaining in arrears after termination of enrollment are turned over to the Academy's collection agency for appropriate action, the cost of which becomes the parent's additional obligation.

5. POSTGRADUATES

Postgraduate athletes are treated under the tuition guidelines stated above.

FUMA Administrative Staff

Lt. General (USAF, Ret.) John E. Jackson, Jr., Academy President	842-4323
Colonel Robert C. Miller, Academic Dean	842-4212
Lieutenant Colonel Todd Giszack, Assistant to the President	842-4321
Lieutenant Colonel Albert H. Ivens, Commandant of Cadets	842-4231
Lieutenant Colonel Steve Macek, Director of Admissions	842-4205
Lieutenant Colonel H.M. (Micky) Sullivan, Director of Athletics	842-4281
Lieutenant Colonel Bobby Cobb, Director of Development	842-4371
Major John DeVault, Guidance, Director of Summer School	842-4223
Mrs. Sharon Higginbotham, Business Manager	842-4336
Lieutenant Colonel J. R. Davis, Quartermaster	842-4351
Dr. Robert J. Grant, Director of Guidance	842-4204
Mrs. Bev Hanlin, Registrar	842-4211
Mr. Larry McInay, Director of Food Service	842-4390
Mrs. Ann Yonce, Head Nurse	842-4310

DEPARTMENTAL FAX NUMBERS

Hatcher Hall Administrative Offices (Academic and President's Office):	842-4300
Commandant's Office:	842-4242
Infirmary:	842-4349
Business Office:	842-4339
Athletic Department:	842-4299
Supply Department:	842-4365

COMMANDANT'S DEPARTMENT

LTC Albert Ivens, Commandant	434-842-4231	ivensa@fuma.org
MAJ Al Williamson, Deputy Commandant	434-842-4239	williama@fuma.org
CSM Glenn Sidwell, CSM	434-842-4235	sidwellg@fuma.org
Mrs. Betsy Ivens, Secretary	434-842-4231	ivensb@fuma.org

TAC OFFICERS

A Company		434-842-4238	
B Company	LTC Billingsley	434-842-4236	billingt@fuma.org
C Company	1 st SGT Brice	434-842-4234	bricee@fuma.org
E Company	CPT Pavlansky	434-842-4256	pavlansm@fuma.org
Band, Retan, Day Students	MAJ Sidwell	434-842-4237	sidwellm@fuma.org
Night TAC		434-842-4232	

WEEKEND LEAVE PERMISSION FORM

This form **MUST** be completed and signed by the cadet's parent(s) or legal guardian(s) and returned to the Commandant's Office before the cadet is allowed to leave campus, **EVEN TO GO HOME**. The conditions and restrictions stated in this form also apply to the three major Corps Leaves (Thanksgiving, Christmas, and Spring Breaks). Car-pooling with another cadet's parents to your home is acceptable and does **NOT** require written permission. If you do not want your son to car pool, please state that fact on the back of this sheet.

From:

Cadet's Parents' or Guardian's Full Name(s). (Please print.)

I hereby give permission for Cadet _____ to use weekend leave and day pass privileges in accordance with all Academy regulations and subject to the restrictions stated below. [Parents: Please read each choice carefully and check EACH box below that states your permission preference(s).]

- 1. No Leave Privileges** My son needs my written permission for ANY leave (**including home**).
(If #1 is checked - **NO OTHER CHOICE IS ALLOWED.**)
- 2. Home Leave Privileges** This allows my son to come **HOME** when eligible for weekend or major leaves.
- 3. College Visitation Privileges [SENIORS and POSTGRADUATES ONLY]** My son may be released into the care of a college or university representative for an authorized visit to the school's campus. I hereby authorize his use of either public or private transportation.
- 4. Open Leave Privileges** My son may go on leave with an adult, **at least 21 years old**, who has extended him a written invitation, a copy of which is submitted to the Commandant's Office. **Permission for open leave automatically makes him eligible for day pass privileges.**
- (4a) I want to limit this privilege to the specific adults listed on the back of this form.**
- 5. Open Day Pass Privileges** My son may go on a day pass with an adult, **at least 21 years old**, who has extended to him a written invitation, a copy of which is submitted to the Commandant's Office. This is for day pass only and does **NOT** give authorization for over night leaves.
- (5a) I want to limit this privilege to the specific adults listed on the back of this form.**

Mail changes to this permission form to the Commandant's Department, PO Box 278, Fork Union VA 23055, or fax to the Leave Office at (434) 842-4242.

Parent's Signature

Date

LIMITED LEAVE AND/OR LIMITED DAY-PASS

Sign out procedures for leaves and day-passes are designed to ensure that cadets who have limited leave or day-pass privileges leave campus only with people authorized by their parents. The Academy strives to monitor all departures. However, adherence to parental restrictions is ultimately the cadet's responsibility. Cadets are informed that they face serious punitive consequences for departing with a person – including a friend or relative – not specifically authorized to take them off campus.

With the exception of Academy personnel, the names listed below are the **ONLY** people you authorize to take your son off campus.

**Fork Union Military Academy
Fork Union, Virginia
Parents' Statement of Support**

By signing this Statement, I acknowledge that I have read and understood the policies, practices, regulations, and expectations stated in the "Information for Parents" handbook published by the Office of the Commandant of Cadets.

I agree to support the Academy faculty and staff in all matters pertaining to cadet discipline and to the administration of FUMA's military-styled educational program. I will encourage my son to uphold Academy regulations, to conduct himself at all times as a gentleman, to give his best efforts as a student, and to participate faithfully and enthusiastically in all areas of cadet life. In the event that my son's behavior results in the assignment of corrective measures (such as demerits, penalty tours, or loss of privileges), I will add my parental support of the Academy's disciplinary system, which is essential to maintaining an environment in which cadets can grow in "body, mind, and spirit."

I recognize the importance of effective communication between parents and the Academy faculty and staff. I therefore agree to bring any unresolved concerns or disagreements directly to the attention of appropriate Academy personnel and to discourage discussions (among cadets, parents, or staff members) that can bring discredit to or cause disharmony within the Academy community

Parent's Signature

Date

Cadet's Name (printed)

**A separate copy of this form is included in the registration materials.
The signed form is RETURNED TO THE OFFICE OF
THE COMMANDANT OF CADETS.**

Fork Union Military Academy

Academic Calendar 2007-2008

August 2007						
SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	
September 2007						
SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	(11)	12	13	14	15
16	17	18	19	20	[21]	22
23	24	25	26	27	28	29
30						
October 2007						
SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	(4)	5	6
7	8	9	10	11	12	13
14	15	16	{17}	18	19	20
21	22	23	24	25	26	27
28	29	30	(31)			
November 2007						
SUN	MON	TUE	WED	THU	FRI	SAT
				1	2	3
4	5	6	7	8	9	10
11	12	[13]	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	
December 2007						
SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	(3)	4	5	6	7	8
9	10	11	12	13	{14}	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

August	
12	Prep (High School) Football Players Report
15	Varsity (PG) Football Players Report
16	Prep (High School) Soccer Players Report
20	Upper School Cadet Officers Report
22	Middle School Officers Report
22-24	FACULTY MEETINGS
27	New Middle School Cadets & Varsity (PG) Basketball Players
28	New Upper School Cadets Report
30	Old Middle and Upper School Cadets Report
31	Classes Begin
SEPTEMBER	
15	Saturday Class
21	Term 1 Semester Exam
28	Leave Weekend
OCTOBER	
5	Leave Weekend
6	SAT's @ FUMA
10	PSAT's for all Juniors
13	Admissions Open House
17	Term 1 Final Exam
20-22	Parents' Leave Weekend
22	Leave weekend ends 7:30 PM
23	New Upper School Cadets Report
NOVEMBER	
3	SAT's @ FUMA
9	Winning Co./ Zero Demerit Leave
13	Term 2 Semester Exam
17	THANKSGIVING BREAK begins 9 AM
22	THANKSGIVING DAY
26	THANKSGIVING BREAK ends 7:30 PM
DECEMBER	
1	SAT's @ FUMA
7	Weekend Leave
8	ACT's @ FUMA/Admissions Open House
14	Term 2 Final Exam
15	CHRISTMAS LEAVE begins 9 AM
25	CHRISTMAS DAY

Fork Union Military Academy

Academic Calendar 2007-2008

January 2008						
SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	(11)	12
13	14	15	16	17	18	19
20	21	22	23	[24]	25	26
27	28	29	30	31		
February 2008						
SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	4	5	(6)	7	8	9
10	11	12	13	14	15	16
17	18	{19}	20	21	22	23
24	25	26	27	(28)	29	
March 2008						
SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	[11]	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	(29)
30	31					
April 2008						
SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3	4	5
6	7	8	{9}	10	11	12
13	14	15	16	17	(18)	19
20	21	22	23	24	25	26
27*	28	29	30			
May 2008						
SUN	MON	TUE	WED	THU	FRI	SAT
				[1]	2	3
4*	5	6	7	8	9	10
11*	12	(13)	14	15	16	17
18*	19	20	21	22	{23}	24
25	26	27	28	29	30	31

JANUARY

- 2 CHRISTMAS LEAVE ends 7:30 PM
- 3 New Upper School Cadets Report
- 5 Saturday class
- 11 Academic Leave Weekend (Terms 1 and 2)
- 14 New Middle School Cadets Report
- 18 Weekend Leave
- 24 Term 3 Semester Exam
- 26 SAT's @ FUMA

FEBRUARY

- 1 Winter Weekend Leave Begins 12:30 PM
- 4 Winter Weekend Leave Ends 7:30 PM
- 9 ACT's @ FUMA/Admissions Open House
- 15 Winning Company/No Demerit Leave
- 19 **Term 3 Final Exam**
- 19 New Upper School Cadets Report
- 23 Alumni Speaker/Saturday Class
- 29 Weekend Leave

MARCH

- 8 Saturday Class
- 11 Term 4 Semester Exam
- 15 SPRING BREAK begins 9 AM
- 23 EASTER SUNDAY
- 24 SPRING BREAK ends 7:30 PM
- 29 Saturday Class

APRIL

- 5 Senior/ PG leave
- 9 **Term 4 Final Exam**
- 9 New Upper School Cadets Report
- 11 Weekend Leave
- 12 ACT's @ FUMA
- 18 Winning Co./ Zero Demerit Leave
- 26 MILITARY BALL
- 27 First Full Dress Parade

MAY

- 1 Term 5 Semester Exam
- 3 SAT's @ FUMA
- 3 Admissions Open House
- 4 ALUMNI DAY
- 9 MOTHER'S DAY LEAVE begins 12:30 PM
- 11 MOTHER'S DAY LEAVE ends 1 PM
- 17 Saturday Class
- 18 **Greenbrier Parade**
- 22 **MIDDLE SCHOOL GRADUATION**
- 23 **Term 5 Final Exam**
- 24 **UPPER SCHOOL GRADUATION**

* Full Dress Parade